

Advertisement No. – 8 of 2017.

**Recruitment Examination, 2017 for different category
of posts under Siliguri Jalpaiguri Development Authority.**

On-line applications are invited through our website www.mscwb.org from the Citizens of India for recruitment to different category of posts under Siliguri Jalpaiguri Development Authority on and from 29.06.2017.

Sl. No.	Name of the Post	No. of Vacancy	Category wise Vacancy Position	Scale of Pay & Grade Pay	Age as on 01.01.2017.
1.	Executive Engineer (Electrical)	01	Unreserved	PB – 4A Rs. 15600 – 42000/- G.P. – Rs. 6600/-	18 – 32 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> A degree in Electrical Engineering 1 st Class from any Govt. recognized University.					
<u>Experience:</u> 12 years in similar field.					
<u>Desirable Qualification:</u> ME / M. Tech (Electrical) and Computer Knowledge (Auto Cad).					
2.	Sub Assistant Engineer (CIVIL)	06	Unreserved – 1 S.C. – 04 S.T. – 1 (Person with Disabilities, blindness / Low Vision).	PB – 4 Rs. 9000 – 40500/- G.P. – Rs. 4400/-	18 – 32 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> Diploma in Civil Engineering from any recognized Polytechnic Institution approved by AICTE with a minimum of 60% marks.					
<u>Experience:</u> At least One year in Design/Construction/Project Management / Operation & Management.					
<u>Desirable Qualification:</u> Computer Knowledge (Auto Cad).					
3.	Sub-Assistant Engineer (Electrical)	01	Unreserved	PB – 4 Rs. 9000 – 40500/- G.P. – Rs. 4400/-	18 – 32 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> Diploma in Electrical Engineering from any recognized Polytechnic Institution approved by AICTE with a minimum of 60% marks.					
<u>Experience:</u> 1 year in electrical works, designing & maintenance.					
<u>Desirable Qualification:</u> Computer knowledge (Auto Cad).					
4.	Assistant Land Manager	01	Unreserved	PB – 3 Rs. 7100 – 37600/- G.P. – Rs. 3900/-	18 – 32 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> Diploma in Civil Engineering / Architecture / Country Planning / Survey Engineering from any Government recognized Institute.					
<u>Experience:</u> Two years experience in engineering or survey works.					
<u>Desirable Qualification:</u> Should have Computer knowledge (Auto Cad).					

Contd....P/2.

Sl. No.	Name of the Post	No. of Vacancy	Category wise Vacancy Position	Scale of Pay & Grade Pay	Age as on 01.01.2017.
5.	Law Officer	01	Unreserved	PB – 4A Rs. 15600 – 42000/- G.P. – Rs. 5400/-	18 – 32 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> Degree in law from a recognized University/Institution or equivalent.					
<u>Experience:</u> Six years experience in drafting Planning Laws, Municipal Laws, Zoning Laws, etc.					
<u>Desirable Qualification:</u> 1. Post Graduate Degree/ Diploma in Town & Country Planning. 2. Published Papers/Articles in relevant field.					
6.	Assistant Engineer (Electrical)	01	Unreserved	PB – 4A Rs. 15600 – 42000/- G.P. – Rs. 5400/-	18 – 32 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> Degree in Electrical Engineering in 1 st Class from recognized Institution.					
<u>Experience:</u> 1 year experience in similar field.					
7.	Account cum Audit Assistant	01	Unreserved	PB – 2 Rs. 5400 – 25200/- G.P. – Rs. 2600/-	18 – 40 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> Bachelor degree in commerce from recognized university.					
<u>Experience:</u> Five years experience in Accounts Work.					
<u>Desirable Qualification:</u> Computer Knowledge.					
8.	Assistant Treasurer	01	Unreserved	PB – 2 Rs. 5400 – 25200/- G.P. – Rs. 2600/-	18 – 40 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> Bachelor degree in commerce from recognized university.					
<u>Experience:</u> Five years experience in Accounts Work.					
<u>Desirable Qualification:</u> Computer Knowledge.					
9.	Assistant Computer	01	Unreserved	PB – 2 Rs. 5400 – 25200/- G.P. – Rs. 2600/-	18 – 40 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> Higher Secondary in Science with Maths.					
<u>Experience:</u> 1 year experience in Statistical Computation work.					
10.	Computer System Manager	01	Unreserved	PB – 4 Rs. 9000 – 40500/- G.P. – Rs. 4400/-	18 – 32 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> B.Sc. in Computer Science or Diploma in Computer Engineering or B.Sc. plus DOEACC 'A' passed or equivalent.					
<u>Experience:</u> 2 years experience in Computer programming in a Govt. Establishment or statutory concern, or private concern of repute.					
<u>Desirable Qualification:</u> Knowledge of Bengali & English – Spoken & Written.					

Sl. No.	Name of the Post	No. of Vacancy	Category wise Vacancy Position	Scale of Pay & Grade Pay	Age as on 01.01.2017.
11.	Computer Assistant	02	Unreserved – 01 S.C. – 01	PB – 2 Rs. 5400 – 25200/- G.P. – Rs. 2600/-	18 – 40 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<p><u>Essential:</u> Graduation in any stream with Diploma/ Certificate course in Computer Application (Minimum Six Months) from recognized Institution.</p> <p align="center">Or,</p> <p>B.Sc./ M.Sc. in Computer Science</p> <p align="center">Or,</p> <p>Master in Computer Application.</p>					
<u>Desirable Qualification:</u> Knowledge in Computer Hardware and Software.					
12.	Assistant Planner	02	Unreserved – 01 S.C. – 01	PB – 4A Rs. 15600 – 42000/- G.P. – Rs. 5400/-	18 – 32 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<p><u>Essential:</u> A Post Graduate Degree/ Diploma in Town/ Regional/ Transportation Planning with a Degree in Architecture/ Civil Engineering from any recognized University/ Institution approved by AICTE with a min. of 60% marks in bachelor level.</p>					
<u>Experience:</u> 1 year experience in Town/ Urban/ Regional/ Country Planning.					
13.	Junior Assistant Planner	01	S.C. – 01	PB – 4 Rs. 9000 – 40500/- G.P. – Rs. 4400/-	18 – 32 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<p><u>Essential:</u> P.G. Degree/ P.G. Diploma in Urban/ Regional/ Transportation Planning from Govt. recognized Institute/ University approved by AICTE.</p>					
<u>Desirable Qualification:</u> Computer Knowledge (Auto CAD, GIS, Data Processing). Ability to prepare reports upon investigations and surveys.					
14.	Surveyor	02	Unreserved 01 S.C. – 01	PB – 3 Rs. 7100 – 37600/- G.P. – Rs. 3600/-	18 – 40 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<p><u>Essential:</u> Madhyamik or Equivalent with Diploma in Survey Engineering from any Govt. recognized Institute or candidate should possess National Trade Certificate From Industrial Training Institute or Senior Surveyor ship Certificate from W.B. Survey Institute, Bandel or its Equivalent.</p>					
<u>Experience:</u> Two years working experience in survey.					
<u>Desirable Qualification:</u> Ability of handle modern survey instruments like total station G.P.S. etc. and knowledge in related computer software operations.					
15.	Planning Assistant	04	Unreserved – 01 S.T. – 01 OBC(A) – 01 OBC(B) – 01	PB – 3 Rs. 7100 – 37600/- G.P. – Rs. 3600/-	18 – 40 yrs.
<u>Minimum Educational Qualification with Experience</u>					
<u>Essential:</u> Degree in Arts & Science/ Diploma in Architecture.					
<u>Experience:</u> At least 1 year Experience in Planning/ Survey.					
<u>Desirable Qualification:</u> Computer Knowledge (Auto CAD, Data Processing.) and Ability to prepare reports upon Investigation & Surveys.					

Sl. No.	Name of the Post	No. of Vacancy	Category wise Vacancy Position	Scale of Pay & Grade Pay	Age as on 01.01.2017.
16.	Clerk cum Typist	02	Unreserved – 01 S.C. – 01	PB – 2 Rs. 5400 – 25200/- G.P. – Rs. 2600/-	18 – 40 yrs.
<u>Minimum Educational Qualification with Experience</u>					
Essential: Madhyamik or equivalent with Diploma in Computer or Certificate Course (At least SIX months) in Computer Application.					
17.	Cashier	01	Unreserved	PB – 2 Rs. 5400 – 25200/- G.P. – Rs. 2600/-	18 – 40 yrs.
<u>Minimum Educational Qualification with Experience</u>					
Essential: Madhyamik or equivalent with Diploma in Computer or Certificate Course (At least SIX months) in Computer Application.					

Age: Lower and Upper age limit are 18 years and 32 / 40 years respectively as on 1st January, 2017. Upper age relaxation up to 5 (five) years is admissible only to S.C., S.T. & P.H. candidates and up to 3 years to O.B.C. (A & B) candidates of West Bengal.

Method of Recruitment & Syllabus: The method of recruitment and Syllabus will be notified later on in our website www.mscwb.org.

Application Fee: (Non-Refundable)

1) Application fee for U.R. & O.B.C. (A & B) candidates is Rs. 150=00 (Rupees One hundred and fifty) plus Processing Charges Rs. 50=00 (Rupees Fifty) plus Rs. 20=00 (Rupees Twenty) towards Bank Charges for Challan deposit.

2) For S.C., S.T. & P.H. candidates only Processing Charges Rs. 50=00 (Rupees Fifty) plus Rs. 20=00 (Rupees Twenty) towards Bank Charges for Challan deposit.

3) The application fees plus Processing charges as mentioned in Para's (1) and (2) above shall be collected by all the branches of the **United Bank of India and the same to be deposited to Account No. 0088010367936** through Challan generated after submission of On-line Application at our website www.mscwb.org.

4) Besides above, a candidate may opt. for On-line payment of aforesaid fees and charges through **Indiaideas.com Limited (Bill Desk)**.

Miscellaneous: A candidate now in service under Central or the State Government / Semi Government / Local / Statutory Body shall have to ensure that No-Objection Certificate (N.O.C.) from his / her present Employer reaches the Office of the Municipal Service Commission within 7 (Seven) days preceding the date of Personality Test / Interview. Otherwise he / she will be considered not eligible for the Personality Test / Interview.

Last Date: Last date for Registration for on-line application and generation of challan is **28.07.2017 and application fee along with processing charges must be deposited to the Bank by 29.07.2017 and the process of submission of Application must be completed by 31.07.2017.**

NOTE: The Municipal Service Commission reserves the right to rectify errors and omissions, if any, in the process of holding the Examination and final declaration of result.

Dated, Kolkata
The 23rd June, 2017

Secretary
Municipal Service Commission.

